

**M I N U T E S**  
of the Board of Directors of

**PICKERING AUXILIARY RESCUE ASSOCIATION**

**September 23, 2019 Ajax Ontario, 5:00 pm (EST)**

**Present:** Keenan Watters  
Colin Thomson  
Rob Anderson  
Richard Rademacher  
Gary Endicott  
Shaun Collier

**Regrets:** Bill McLean  
John Rycroft

Also present at the invitation of the Board, Jennifer McGuinty, Treasurer and Secretary of the Association.

Gary Endicott declared the meeting open at 5:02.

**Declaration of Interest**

There were no conflicts declared

**Approval of Past Minutes**

Colin Thomson moved that the Minutes of the June 26<sup>th</sup>, 2019 meeting be approved as distributed, Kennan Watters seconded. ***Motion Carried***

**Commodore's Report**  
**(see Attached)**

OPS and safety

- Colin reported an update to the distributed report: an injury incident to a PARA Member, a rogue wave hit PARU as a crew member was on the back deck, he fell and suffered a concussion and damage to his shoulder which will require surgery and several months to recuperate. He was taken to the local hospital emergency room by a fellow crew member and is recovering well. A claim on the CCGA insurance will likely occur. An email will be sent

to the members with a reminder to always be alert for wave conditions as they may change rapidly.

-

#### Community

- Remembrance Day ceremonies in Pickering, Ajax and Whitby
- Possible attendance at city/town Levees
- Colin requested ideas for Spring Message for presentations to Councils

#### Equipment and maintenance

- Difficulty in getting PARU into the proper gear and starting issues.  
-2019-2020 Maintenance Request – the quote for maintenance work was tabled as distributed. Board members felt the quotes were high and if a second quote could be made available. Colin explained that there is a shortage of qualified Volvo mechanics and that after unsatisfactory service by other mechanics PARA went back to Toronto Yacht Services. Ric stated that the regular servicing on the new engines was not done on the prescribed schedule. The quotes supplied are a combination of multi level hours of engine hours.

After discussion it was decided to appoint a member to review all servicing invoices against prescribed work and quotes. It was also recommended that servicing be done closer to the prescribed schedule.

Colin Thomson Moved that servicing work be commissioned as per the quotes supplied by Toronto Yacht Services after PARU completes the season and is pulled out for the winter. Richard Rademacher Seconded:

#### Motion Carried

- PARU needs to be repainted, various options and prices are being investigate. Options are to have PARU professionally repainted or have members volunteer if a suitable space can be located. Pricing and painting versus wraps will be further investigated and brought forward at next meeting.

#### Grant Proposals

The following grants requests are being prepared:

Firehouse Subs for electronic  
Town of Whitby - new windows/rewiring of engine compartment  
City of Pickering – Boat Trailer  
OPG – Special Event Trailer

It was suggested that PARA make a proposal to Whitby Marina for a discount on services.

### **Branding**

Colin presented the Executive Committee's recommended new Branding the Board approved of the new Brand. Colin will have costing for rebranding of literature, uniforms, PARU etc clarified and bring forward at a future meeting. The Committee with look into possible sponsorship deals with various local (Durham) businesses, (Elexicom, Durham Live, Trillium, Rotary/Kinsmen etc) to offset branding costs.

### **New Vessel**

Sources for funding of a replacement vessel or secondary vessel (to service inshore needs) need to be identified and approached. Cost of new asset would be similar to a new firetruck for one of the municipalities served. Colin requested that the Board members reflect on ways and means to finance the new asset.

A discussion followed on strategies to finance future asset(s). approach manufacturers, boating Ontario, donations at boat show, creation of a foundation. Fundraising may be better headed by persons who are not active members as members may already be fully time committed.

The Board thanked Colin for his report.

### **Financial Report**

The unaudited financial statements to the end of August were presented.

Board recommended that the Mutual Fund account be relabeled as "New Boat Fund" on the financial statements.

Financial documents accepted.

### **Future Meeting Dates**

- i. November 28, 2019 – 5 pm Whitby (location to be determined)

Colin moved, Rob seconded that the meeting be adjourned.

There being no further business Gary Endicott declared the meeting terminated.

Gary Endicott

Jennifer S. McGuinty

Approved •

Appendixes attached:

- A1 Health and Safety Policy
- A2 Rebranding memo
- B1 Draft BS to Dec 31 2018
- B2 Draft PS to Dec 31 2018
- C1 PARA Unit Business & Risk Management Policy
- C2 Recommended changes to bylaws
- D1 Notice of Annual and Special General Meeting
- D2 Agenda of A&SGM
- D3 Minutes of AGM 2018